



STAYING CONNECTED • DESIGNING COMMUNITIES • SKILLED TECHNICIANS

CACPT MERIT AWARDS Submission Form

Awards to be Announced November 2025

Deadline for all submissions: October 21st, 2025

For members (individual or group projects), please see second page for further information on each category and eligibility *before* submitting.

MEMBER and/or **GROUP CATEGORIES:** (please check applicable circle)

- ☐ Geomatics
- ☐ Report/Studies
- ☐ Social Services/Environment
- ☐ Utility/Energy
- ☐ Design

CACPT MEMBER(S) – member(s) with a substantial role in the project: _____

CLIENT and/or EMPLOYER/SUPERVISOR is AWARE AND SUPPORTIVE OF SUBMISSION:

Client and/or Employer Signature(s): _____

TECHNICAL EMPLOYER CATEGORIES (Private and Public)

Employer nominated under Technical Employer Category: _____

APPLICANT: (please write clearly, or type)

Full Name: _____ Signature: _____

Address _____

Phone: _____ Email: _____

ENTRIES MUST INCLUDE:

- For all Member Categories - a copy of the project or design is required, a one page summary explaining how the project qualifies for the category under which it is being submitted, and why it merits an award. In addition, for Student Members, a letter from faculty supporting the project and its originality is required.
- For all Technical Employer Categories - a letter outlining the reasons the employer should be considered for the award.

CACPT MERIT AWARDS INFORMATION

Eligibility Criteria

- Any member may submit an application if they have played a substantial role in the project
- Any member may nominate another member and project for consideration
- All entrants must certify that the client and/or employer is aware and supportive of the submission for the award
- For student members, submissions must be accompanied by a letter from the supervising faculty supporting the project and its originality

Judging Criteria - The project and/or the member:

- Shows high level of technical knowledge
- Significant contribution to technical work
- Consistent professional attitude and assistance to others

Categories

- **Geomatics Award** – given for best project in GIS, Topography or Cartography
- **Reports or Studies** – given for reports pertaining to all fields of planning
- **Design** – given for designs prepared in any field of planning
- **Social Services/Environmental Field** – To recognize projects or work done in the social or environmental fields such as health agencies, school boards, conservation authorities and nongovernmental agencies.
- **Utility/Energy Field** – To recognize efforts and projects completed by members in the energy or utility companies
- **Technical Employer** – To recognize employers who show support for CACPT, certification, membership, professional development, volunteerism, and/or promotion of Planning Technicians within their organization

Please forward any submission(s) for consideration by the review board to director@cacpt.org